



## CERTIFICATE OF INSURANCE REQUIREMENTS

As an exhibitor/vendor/sponsor/supplier/contractor/charity partner for the Bank of America Chicago Marathon and Chicago Event Management you are required to supply a Certificate of Insurance evidencing coverage as stated below in advance of the event. The certificates shall contain evidence that the policy or policies shall not be canceled or materially altered before the expiration date without written notice delivered to Chicago Event Management in accordance with the policy provisions.

The insurance coverage and limits required to be maintained by exhibitor/vendor/sponsor/supplier/contractor/charity partner and its subcontractors shall be primary to insurance coverage, if any, maintained by Chicago Event Management. Exhibitor/vendor/sponsor/supplier/contractor/charity partner and its subcontractors and their underwriters shall waive subrogation against Bank of America and Any and All Subsidiaries and shall cause their insurer(s) to waive subrogation against Chicago Event Management.

The insurance must be placed with companies qualified to do business in the jurisdiction in which the Services will be performed and rating A-VII or better in the current Best's Insurance Reports published by A.M. Best Company and shall, within thirty (30) calendar days of the Effective Date and prior to commencing work, furnish to Chicago Event Management certificates and required endorsements evidencing such insurance.

Chicago Event Management, Bank of America and Any and All Subsidiaries, and the Event shall be named as "Additional Insured" for the Commercial General Liability Insurance, Business Auto Liability Insurance and Liquor Liability coverage described below and be provided with proof of insurance through a Certificate of Insurance for the Workers Compensation and Employer's Liability Insurance.

- **Commercial General Liability** Insurance with a minimum combined single limit of liability **\$1,000,000 per occurrence and \$2,000,000 aggregate** for bodily injury, death, property damage or personal injury. This policy shall include products/completed operations coverage and shall also include contractual liability coverage. **General Liability Waiver of Subrogation in favor of additional insured must be included.**
- **Business Auto Liability** Insurance covering all owned, hired, and non-owned vehicles and equipment used by Vendor/Contractor with a minimum combined single limit of liability of **\$1,000,000** for injury and/or death and/or property damage.
- **Workers Compensation and Employer's Liability** Insurance shall fully comply with the statutory requirements of all applicable state and federal laws with minimum limits of **\$500,000/\$500,000/\$500,000**.
- **Liquor Liability** Providers that will sell or distribute alcoholic beverages must have liquor liability coverage in the amount of **\$1,000,000** shown on their certificates of insurance.
- **Exhibitor Appointed Contractors** If an individual exhibitor chooses to utilize its own contractor ("EAC") to provide any of the non-exclusive services that Freeman may otherwise perform, the exhibitor must submit (i) a written statement to Chicago Event Management setting forth the identity and intended use of the EAC, and (ii) a certificate of insurance evidencing that the EAC has in place the minimum insurance coverage as defined herein. Each EAC must furnish evidence of workers compensation insurance in the minimum amount required by state law as well as evidence of commercial general liability in a minimum amount of one million dollars (\$1,000,000) covering all operations and automobile liability insurance and a minimum amount of one million dollars (\$1,000,000) covering all owned, hired and non-owned vehicles.

Certificates should be remitted upon execution of contract. Any updates or changes to certificates should be remitted by Friday, September 27, 2024 for the Bank of America Chicago Marathon.

### Description of Operations (Additional Insured's):

Chicago Event Management, Bank of America and Any and All Subsidiaries, AND the Bank of America Chicago Marathon are named as Additional Insureds for the Bank of America Chicago Marathon. General Liability Waiver of Subrogation in favor of additional insured's is included.

***Note: Please include your business name if different than the named insured.***

### Certificate Holder

Chicago Event Management, Inc.  
Attn: Ale Savas  
110 N Wacker Drive, Floor 5 – Marathon Suite  
Chicago, IL 60606

Please email to [insurance@cemevent.com](mailto:insurance@cemevent.com)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:		
	PHONE (A/C No, Ext):	FAX (A/C, No):	
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A :		
	INSURER B : Carrier "A" Rated or Better		
INSURED	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		
	Please include your business name if different than the named insured		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			Policy Number			EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Policy Number			COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO		<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS		<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED	RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			Policy Number			<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT	\$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Chicago Event Management, Bank of America and Any and All Subsidiaries, AND the Bank of America Chicago Marathon are named as Additional Insureds for the Bank of America Chicago Marathon. General Liability Waiver of Subrogation in favor of additional insured's is included.

**CERTIFICATE HOLDER****CANCELLATION**

Chicago Event Management, Inc. Attn: Ale Savas 110 N Wacker Drive, Floor 5 - Marathon Suite Chicago, IL 60606	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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